BULDING A LEAGUE OF LEADERS

How One Shop Replaced Burnout with Buy-In and Built a Team That Didn't Need Saving



TAYLOR POWELL

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INTRODUCTION

Beyond Gold Stars

When people hear "Chick-fil-A," they think of waffle fries, polite service, and a drive-thru line that moves faster than any human system should allow. But when I think of Chick-fil-A, I think of standing in the sun at 18 years old, running mock orders on a register, and learning how to spot counterfeit bills before I even knew how to file taxes. I think of structure, mentorship, accountability, and pride.

I didn't work in fast food. I trained in culture.

I didn't just get a job. I got an education in what high standards *actually* feel like when they're done right.

Years later, when I stepped into the industrial world—when I walked into a repair shop full of grease, parts, chaos, and tribal knowledge—it wasn't the machinery that shocked me. It was the absence of that same intentionality. The lack of clarity. The guesswork. The way so many leaders assumed employees "just don't care anymore," without ever asking if they'd been set up to succeed.

That's when I realized: what I learned in a drive-thru had more to teach our industry than anyone was talking about.

So I started saying something most people in the motor world wouldn't dare to say:

"I want us to be the Chick-fil-A of electric motor shops."

At first, it was a joke. My dad laughed. We all did. But I meant it.

Because Chick-fil-A wasn't just about speed or smiles. It was about standards. It was about intentional hiring, structured training, emotional intelligence, and a leadership culture that knew how to unlock potential. And if a 16-year-old could learn it in food service, there was no excuse for us not to build it here, too.

That's how this book was born.

WHO THIS BOOK IS FOR

This isn't a guide for HR managers or corporate executives looking for buzzwords and team-building games. This is for the shop owners, team leads, and small-business leaders who are in the weeds—who are tired of doing everything themselves, tired of turnover, and tired of watching their best employees burn out while the worst ones coast.

It's for people who believe in high standards and high support.

People who know that culture can't just be aspirational—it has to be operational.

And people who are ready to stop managing behavior and start building leaders.

WHAT YOU'LL FIND INSIDE

You won't find theory or fluff in the pages ahead. You'll find field-tested systems, real conversations, internal roadmaps, and leadership tools we've used to completely rebuild how our company operates. You'll read about scavenger hunts, self-paced training systems, crossfunctional promotions, emotional intelligence check-ins, and a performance structure that actually makes sense.

You'll also hear from the inside—my team's words, not just mine.

Because this isn't a memoir. It's a manual. A playbook. A challenge.

You're not here because you want to hand out gold stars.

You're here because you want to build something sustainable—something real.

And it starts with one decision:

Stop asking why your team isn't rising.
Start asking what you've given them to rise with.

Let's begin.

WHERE IT ALL STARTED

I had just finished a brutal 12-hour shift, standing in the sun taking orders in the Chick-fil-A drive-through. I was 18 years old, freshly dropped out of college, and had just told my high school part-time job to consider me full-time from here on out.

I wasn't the kind of student anyone expected to end up in fast food—but then again, working at Chickfil-A didn't feel like fast food. McDonald's down the street was hiring at nearly double my hourly wage and held its team to a much lower standard. Everyone could see that. But I never once considered applying there.

I started at Chick-fil-A when I was 15, recruited during lunch at school. It was the first time anyone had ever "recruited" me, and I was thrilled someone saw potential in me. I scheduled the interview, sat across from a recruiter and a store manager, and was offered a job on the spot. They told me to meet them at a place called "the training house."

I was confused. Why a house? But I was intrigued—and rightly so. It was a small, unassuming building in our town, but inside, Chick-fil-A's secret sauce was on full display.

Training began with what I later learned was the "Core Four" — Chick-fil-A's foundational values. They weren't just covered once and forgotten; we lived them. Then we moved on to the menu: every salad, topping, dressing, and sandwich. (Fun fact: the salad toppings are color-coded in bags for speed and accuracy.)

Next, we did mock orders on a register. I started to understand just how thoughtfully this company was run. They even taught us how to spot counterfeit money. How many 15-year-olds can say that?

My one day at the training center ended with uniforms, a login to an online mock register for extra practice, and a date to clock in. I went home excited and ready.

That first job became my first experience of real leadership.

I thrived. One of my managers, Greg, told me my name kept coming up in leadership meetings. They were impressed. I started at minimum wage and quickly earned a \$0.50 raise to close the store—a job that came with a five-page checklist and started at 2 PM for a 10 PM close.



That's where I learned delegation and time management. At 16. I had to stock sauces and cups before the dinner rush, restock at 9 PM, and make sure I wasn't left closing alone at 2 AM. The best closers had help. The best closers earned help. I watched them, and I became one.

Then I moved to drive-through—an adrenaline junkie's playground. Our screens showed how long each car had waited. Under 2 minutes was green. 2–5 minutes turned yellow. 5 minutes or more, and that order flashed red. When the board went red, everyone kicked it into high gear. But speed wasn't enough. Accuracy mattered, too.

If you gave out the wrong order and they called to complain, a manager had to drive it to them. There were times I realized mid-shift that I missed handing out a bag. Without a word, my teammate Justin would grab the food and sprint after the car. Nine times out of ten, he caught them. I'm not saying I forgot bags often—but I will say, he got a lot of cardio.

I found my groove on headset: taking orders while making drinks, speaking fast and clear, smiling through my voice. Surprise visits from corporate leaders weren't scary for me. I often left with movie tickets or gift cards.

We held team meetings every few months—on Sundays, when the store was closed. We reviewed wins, losses, customer feedback, and drive-through accuracy. That culture of reflection and performance stuck with me.

Later, I stepped into training new hires. Not everyone was allowed to train—you had to earn it. And when you were assigned a trainee, you were responsible for making sure they carried the Chick-fil-A brand with pride.

Raises? You didn't wait for them. You earned them. We had a training portal you could log into during off hours. Completing modules meant \$0.10 raises. I remember coworkers complaining, "I already know how to break down the ice cream machine." That meant they weren't taking it seriously. I saw it as easy money and proof that you were ready to step up.

Then came the Chick-fil-A cow. Laugh if you want—but it was serious. I volunteered for an event at a Clemson baseball game and was trained in costume etiquette, handler communication, and safety in extreme heat. That training, too, came with modules. And a raise.

One of the most formative relationships I built was with Jacob, a manager-in-training. He had left an insurance job to pursue franchise ownership and needed ground-up experience. On his first day, I was training him—a 16-year-old teaching a grown man.

When he tuned me out setting up drive-through iPads, I asked him: "Are you not paying attention to me because I'm young?" He admitted he wasn't. But that moment changed us both. I told him to watch, because I was one of the only people who could do it right. And he did. We grew into a team.

Before I left, I asked Jacob for advice: should I stay and pursue Chick-fil-A leadership or go work for my dad at the electric motor shop? He didn't make the choice for me, but his belief in me mattered. His leadership inspired my own.

That's where I came from. And that's the mindset I brought with me.

We can expect more from people—but only if we invest more in them. My dad laughed the first time I said I wanted our motor shop to be the "Chick-fil-A of motor shops." He didn't see it. Not at first. But now, he does.

Because culture isn't about food. It's about standards, systems, and belief.

WHAT CHICK-FIL-A TAUGHT ME ABOUT PEOPLE: A CONVERSATION WITH COLLIN BUNCH

When I was preparing to speak at the 2025 EASA conference in Nashville, I wanted more than just my own story. I wanted validation. I wanted to know: was my experience with Chick-fil-A just a lucky one? Or was there a repeatable formula behind what made that culture so powerful?

So I reached out to a friend who'd lived it from the other side of the counter—and the boardroom. Collin Bunch and I grew up in the same town, worked in different Chick-fil-A locations, and followed very different paths. He started in 2020 as a management intern and worked his way up to Senior Director of Development by 2025.



This conversation confirmed everything I believed—and clarified what I'd been trying to build at IMS.

Q: From your experience, what's been the most surprising factor in attracting top-tier employees to Chick-fil-A? What do small businesses often overlook?

Collin: The biggest surprise? How much people are drawn to Chick-fil-A's values. Most top-tier candidates aren't just looking for a paycheck—they want to grow, feel valued, and be part of something meaningful.

What small businesses often miss is storytelling. Candidates want to know: Why should I care about this job? What's the bigger picture? A compelling brand story, clear growth opportunities, and a culture that actually lives its values—that's what attracts the best.

Q: If you had to break down Chick-fil-A's hiring success into three core principles, what would they be?

Collin: Character over experience. We hire for integrity, a heart for service, and a team-first mindset. Skills can be taught—character is foundational.

Intentional selection process. We spend time getting to know candidates beyond their resume. Culture fit matters. Investment in people. From day one, we treat employees as future leaders—not just workers.

Q: What's a hiring mistake you see businesses make again and again?

Collin: Hiring out of desperation. When you rush, you compromise—and that's how you lose culture. Instead, always be recruiting. Build a pipeline before you need it, so when the role opens, you already have strong candidates.

Q: Chick-fil-A is known for a strong internal culture. How do you filter for that in the hiring process?

Collin: We use behavioral interviews and culture-based questions. We ask: "Tell me about a time you went out of your way to serve someone." Or: "What does teamwork mean to you?"

Multiple leaders are involved in interviews to observe how candidates interact. We're not just evaluating skills—we're evaluating fit.

Q: Have you seen unexpected high performers? What unlocked their growth?

Collin: Absolutely. Some of our best leaders started quiet, unsure—just looking for a summer job.

The game-changer? Mentorship. When leaders invest time and energy into people, it changes everything. Employees start seeing something in themselves they hadn't seen before.

Q: What's Chick-fil-A's biggest secret to retention?

Collin: A culture of care. We recognize employees not just as workers, but as people.

Whether it's leadership development, flexibility, or personal check-ins—people stay where they feel seen and supported.

Q: How do you think about employee engagement? Any unconventional strategies?

Collin: Employee engagement is about making people feel valued, challenged, and connected.

One powerful strategy: rotating roles temporarily. Let a kitchen team member shadow hospitality or vice versa. It builds empathy, perspective, and keeps the work interesting.

And yes—engaged employees = satisfied customers. The connection is direct.

Q: What's one training method you think every small business should steal from Chick-fil-A? Collin: Storytelling. Policies and procedures are important, but stories make it stick.

Share moments when service made a difference. Talk about someone's growth journey. Highlight the ripple effect of a job done well. When employees see impact, they rise to it.

Q: How do you balance structure and adaptability in training?

Collin: We start with structured, non-negotiable standards—then shift to real-world scenarios. Employees are empowered to think, adapt, and solve problems—not just follow instructions.

Q: How do you make performance measurement feel like development, not micromanagement?

Collin: We lead with growth. Frequent coaching conversations—not just annual reviews—make performance feel collaborative. Here's the truth: people want feedback. If they don't, they're probably not invested.

Q: What recognition methods have worked best for your teams?

Collin: Personalized recognition. Forget "Employee of the Month."

Instead, we celebrate in ways that matter to them. A handwritten note. Their favorite snack. Public recognition for something they didn't think anyone noticed. Those small, intentional gestures build lasting loyalty.

What This Taught Me

This wasn't just confirmation—it was fuel. Collin put language to what I'd instinctively built at IMS. He reminded me that culture isn't about job titles or checklists—it's about how people feel when they walk through the door.

We took those principles and translated them into our world: the industrial sector. But not overnight. Not without failure. Not without unlearning a lot of what "leadership" was supposed to mean.

And that's what the next section is all about: how we brought Chick-fil-A culture to a motor shop—and what it really takes to do it.

MY FIRST DAYS IN MY NEW ROLE AS OFFICE MANAGER

We've talked about where I came from—the culture, the training, the leadership paths I observed early in life. But now, it's time to talk about my first days at the motor shop. The position came open under less-than-ideal circumstances: the company's Vice President—also my dad's business partner—was forced to step down under conditions that required an NDA. Let's just say she had a shopping problem, and it wasn't her bank account paying the bill.

As part of her departure, she was tasked with training me to take over. She wasn't happy about it. In fact, she made it crystal clear she didn't think an eighteen-year-old could replace her. It's hard to learn the ropes when the person handing them to you wants to tie them around your ankles.

She would walk around the shop and tell the guys, "Good luck. This place will burn to the ground if she's running the office."

That lit a fire in me. I had something to prove. And looking back, that's one of the reasons I'm so empathetic to my team during training today. I know what it feels like to walk into a company, have no idea what's going on, and desperately need someone to believe in you.

My dad believed in me. And that was enough.

Her training covered a little bit of everything: payroll, accounts payable and receivable, employee benefits. On the flip side, I had to learn what an electric motor even was, how to quote customers, and understand the industries we served.

That's when I learned the importance of asking questions. At Chick-fil-A, there was always a checklist. You knew what you had to learn and what you had left. Here? No checklist. Just figure it out. So I asked. And I wrote everything down.

One of my favorite stories from that time: everything in our office was still on paper. To enter an invoice, you grabbed a clipboard of outstanding purchase orders and manually coded them into software that looked like it came from the 1980s.

One day, I couldn't find a PO. I searched everywhere. I told her, and she stormed off to ask someone else in the office to help. As I listened to them grumble about having to do my job, I spotted the PO tucked in the wrong place on the board.

I didn't say a word. I grabbed that little piece of paper and shoved it in my bag. She came back saying, "This has never happened. Nobody knows where it's at." The show went on. It wasn't catastrophic. We made it work.

That night at home, I shredded the PO.

I laugh about it now, but I was terrified. Terrified to admit I'd found it, terrified to be wrong, terrified to speak up in an office with a shark. That moment shaped how I view mistakes. It also shaped how I lead. I never want my team to feel so afraid to speak up that they hide something from me.

I don't remember how long she was supposed to train me, but it ended sooner than expected. The shopping habit struck again, and one Tuesday morning when I asked where she was, my dad told me, "You won't be seeing her again."

I stared at him, stunned. I pulled out my silly little composition notebook—the one I'd originally bought for college. It was full of questions I still needed answers to. My dad looked at me and said, "We'll figure it out."

And we did.

We became the original A-Team.

My dad was the winder—the man who learned the trade so well, he ended up buying the company. He didn't know much about payroll or accounting. That wasn't his lane. But now? He could go toe-to-toe with your CPA.

The first few years were hard. It took me about three years to feel comfortable in my role. And it turns out, the VP with the shopping problem hadn't actually done much of what a VP should do. So, I started finding problems and fixing them.

My 40-hour workweek? Gone. I was working late, coming in on weekends. Because someone had to.

Growing up—and still to this day—my dad never takes real vacations. Myrtle Beach, maybe. Pigeon Forge, if we're lucky. But even then, he's working. Always on the phone. Baldor book in the suitcase.

I stopped going on family trips. We couldn't both be gone. Someone had to run the shop. And to be clear, I wasn't running it. I was the middleman, helping him execute remotely. No VPN. Just a phone.

It worked. But what kind of life is that?

I started to see how much the shop depended on him. He dreamed of the day someone would walk in and apply as a foreman—with decades of experience—so he could finally breathe. But our job postings looked like Craigslist listings. A foreman wasn't going to fall into our laps.

Years passed. I watched my family at the beach through Facebook. When I tried to take trips, I ended up in a Waffle House doing payroll. I'd return more stressed, more behind. Vacation became punishment.

I wasn't even the business owner. But I was already burning out like one.

That's when I started to understand my dad on a deeper level. Why he never took vacations. Why every day when I asked how his day was, he'd say, "Peachy."

We started talking. Would I want to own the business one day? I couldn't imagine how. Who would do his part? I needed to find that dream foreman.

Except... five years in, not a single person with real experience had applied. We couldn't even find winders or mechanics, let alone someone to replace Doug.

The idea of buying the company started to keep me up at night. If my dad got sick—or worse—what would happen? I could run the office. I could keep the lights on. But not without stress. We never had cash flow problems. We had time flow problems. I was drowning in work.

What scared me most? If he died, I'd lose my dad and our business in the same breath.

And that's when I realized: the biggest bottlenecks in the company were me and him.

Try telling your dad he's the bottleneck. Mine didn't love it. But it was true.

I told him, "If you die, I have to bury my dad and then walk into work and pretend I know how to save this place. I can't do both."

And it wasn't just us. There was Kandra—legend has it she started before Doug. She handled most of our estimating and purchasing. Thirty years of experience. A machine.

Then there's Ricky. Our machinist. But really, he can do anything. Also with us for over 30 years.

Ricky threatened retirement daily. When I asked Kandra about her plans, she said she'd work until she died. Love the loyalty—not great for planning.

I started to imagine what it would take to fill her shoes. Or my dad's. It felt impossible. You don't get another Doug. Another Kandra. Another Ricky. That kind of experience doesn't show up in an inbox.

So I started with the one bottleneck I could control: myself.

One of the most pivotal moments of my career came when I said, "I think I need to hire an assistant."

I had rehearsed it for days. I didn't want to sound more important or more overwhelmed than my dad. But I couldn't do it alone anymore.

And when he asked if I wanted to buy the company one day, I finally had an answer. I said, "I don't want to run the company the way it is right now. But I'll show up every day and build it into something I would want to own."

Hiring my first assistant? Not the smartest decision I ever made.

I was young. I didn't feel comfortable hiring someone older or more experienced than me. I was still trying to prove I deserved to be there. So I put on blinders.

There was no interview process. I posted on Indeed. A young woman came in. She seemed nice. We could be friends. That was my criteria. Confessions of a twenty-something with no management experience—don't judge me.

At first, it seemed fine. I trained her. She didn't have any questions. I thought she was a quick learner. Turns out, she just didn't understand enough to know what to ask.

The mistakes came slowly. Bills were returned—no stamps. Vendors didn't receive POs—because they were never sent. Kandra once pulled out a drawer full of unfiled papers. They were documents I'd specifically asked her to file. She told me, with confidence, she *had* filed them.

She wasn't lazy. She just wasn't cut out for the role.

I asked my dad what to do. I felt like I'd failed. I'd asked for help—and picked the wrong help.

I kept trying to coach her. I thought I could talk her into growth. But she thought she was doing so well, she started watching Hulu at her desk.

It was time to let her go.

I considered lying. Saying we didn't have enough work. But I realized if I lied, I'd be doing her a disservice. She'd go into her next job thinking she did great.

So I made my first real leadership decision. I sat her down. Asked how she thought she was doing. Unsurprisingly, she thought she was killing it. I gently told her the truth: this role wasn't a fit.

And the world didn't end. I wasn't a monster. I let her go with compassion. Because keeping someone in the wrong role isn't kind. It's cruelty disguised as comfort.

BUILDING MY A-TEAM

After her, I hired four more. Each one taught me something new. My team grew to three people reporting to me. And I could write an entire book on what each of them taught me.

The rest of this book? The real playbook? It's inspired by them.

These are the things I did—and the systems I built—to take us from survival mode to a sustainable, empowered team. And it all started with one assistant, one mistake, and one very honest conversation.

TRANSLATING CHICK-FIL-A CULTURE TO THE INDUSTRIAL WORLD: 11 LESSONS THAT CHANGED EVERYTHING

When I told my dad, "I want us to be the Chick-fil-A of motor shops," he laughed. Not because he didn't believe in me—but because he couldn't yet see what I saw.

He'd spent decades in this industry, learning from a boss who taught by fear, not mentorship. I was raised in a different kind of workplace. One where expectations were high, but culture was higher. Where recognition and responsibility came early. Where the brand cared more about how you led people than how many years you'd worked.

That contrast became my blueprint.

Here's what I've learned from trying to bring that blueprint into a world that didn't have one:

1. Every Cliché Is True

Hard work, grit, consistency—those tired phrases on breakroom posters? They're real. I didn't succeed because I was the smartest. I succeeded because I applied simple truths, relentlessly.

Consistency beats intensity. Grit outlasts talent. You don't need magic—you need follow-through.

2. Ask for Help—Then Build Around It

For years, I did it all myself. I created the "Little Black Book" so if something happened to me, the shop could keep running. And then something did happen—I landed in the hospital, trying to coach my dad through payroll over the phone.

That's when I stopped white-knuckling everything.

I didn't just hire an assistant—I redefined what I needed. Not a warm body, not the cheapest labor. I wanted someone with drive. Curiosity. Culture fit.

It took five hires, but when Mary showed up with chips and salsa because the job ad said "must like tacos," I knew I'd found the one.

Today, I have three full-time people under me. And Gracie—who stuck it out through bad team fits and burnout—is now thriving, because the team around her finally matches her pace.

"Mentoring is a privilege. Managing is a job. Micromanaging is an exerted effort." – Gracie

3. Culture Is a Living System

If your culture isn't evolving, it's decaying.

The moment I stepped into leadership, I stopped accepting "that's how we've always done it." We rebuilt norms, feedback loops, rituals, and roles from the inside out.

Culture doesn't get passed down. It gets built—on purpose, every day.

4. Check Boxes. Leaders Build Momentum.

When I stopped assigning tasks and started developing people, everything changed. Scale happened. Trust happened. Innovation happened.

Now, I lead a team of decision-makers. Because I invested in building leaders, not followers.

5. Emotional Intelligence Is Operational Power

You can train hard skills. But emotional intelligence? That's what earns trust and keeps teams aligned under pressure.

It's knowing when to listen instead of react. It's seeing the tension no one's naming. It's handling hard conversations with both courage and care.

Emotional intelligence isn't soft. It's structure in disguise.

6. Your Energy Sets the Ceiling

Leadership is energetic. If I walk in stressed or cynical, that ripples through the entire building.

The way you start the day. The way you handle conflict. The way you bounce back—your team mirrors that.

Mood isn't just a personal issue. It's an operational one.

7. Everyone Carries the Invisible

No one walks in empty. They're carrying grief, caregiving, anxiety, debt—and we don't always see it.

That's why we built personal check-ins into evaluations. That's why we lead with curiosity, not control.

Judgment burns people out. Empathy builds resilience.

8. Not All Mistakes Are Equal

One of the best things I ever built? Our Operational Impact Scale—a tool to help the team understand that *not every error carries the same weight*.

A forgotten email isn't the same as missing payroll. When people understand consequences clearly, they stop getting defensive and start getting better.

Structure reduces shame. Clarity builds accountability.

9. Not Everyone Wants to Lead—That's Okay

Some team members just want to clock in, do good work, and go home. And that's enough.

Our performance system is built for that.

- Below 50% = needs coaching
- 50% = consistent performance
- 110% = ready for opportunity

We don't force growth. We reward it. That's what keeps engagement sustainable.

10. Your First Five Tries Might Be Wrong

If I'm good at anything, it's trying again.

Bad hires? I've made them. Failed systems? Built those too. What matters is I kept refining. I didn't give up on the vision just because version one didn't work.

"I didn't fail. I just found 100 ways to do it wrong." – probably not Benjamin Franklin, but still true

11. You Don't Need Permission to Lead

If you're sitting in a shop or office wondering if you're ready—wondering if you're qualified—wondering if your ideas are too big for where you are...

Let me offer this:

You don't have to be perfect.

You don't need a title.

You just need to care enough to keep building.

Write it down. Try again. Lead before you're asked.

Because maybe—just maybe—you're not failing.

Maybe you're just one version closer to getting it right.

When I left Chick-fil-A, I wasn't trying to bring waffle fries to the motor shop.

I was trying to bring standards with soul. I had seen what happened when people were trained with care, held to expectations with consistency, and recognized not just for showing up—but for growing.

That's what we've built here. And it didn't happen through policy. It happened through people.

These lessons weren't learned in a leadership book. They were earned—shift by shift, mistake by mistake, conversation by conversation. And they're still evolving. Because culture isn't something you install. It's something you practice.

So if you're reading this wondering where to start—start small. Start messy. Start now. The next few pages will give you the exact tools we used to do that. From our self-paced training system to our performance roadmaps, I'll walk you through how we turned those values into something real, repeatable, and scalable.

We didn't become the Chick-fil-A of motor shops overnight.

But we did become something even better: ourselves, on purpose.

Let's build yours.

SO... WHAT CAN I ACTUALLY DO?

You've heard the stories. You've seen the transformation. And maybe, right now, you're thinking:

"That sounds great—but where do I even start?"

That's where this next part comes in.

This isn't a theory dump. It's the exact playbook I built, refined, and used to grow a high-performing, people-centered team in a small industrial business—without a giant HR department, without corporate funding, and without sacrificing results.

Every system you're about to read was created because I needed it. Because we were struggling. Because we were burning out. Because we couldn't afford to lose another good person to chaos, confusion, or misalignment.

And now you don't have to start from scratch.

HOW TO BUILD A SELF-PACED TRAINING SYSTEM

Because training isn't a checklist—it's a leadership practice.

When most people think of "training," they picture a binder on a shelf, a rushed shadowing experience, or a three-day crash course that ends with more confusion than clarity. That's not training—that's exposure. And in fast-moving industrial environments, exposure without structure is where mistakes are born.

We needed something better.

At IMS, we didn't build a training program. We built a training system—one that is self-paced, culture-aligned, and designed to grow with our team. And that system didn't start in a boardroom. It started in a notebook.

I called it the "Little Black Book."

It was my attempt to survive burnout. To offload what lived in my head in case I ever had to hand the wheel to someone else. The book had everything—how to run payroll, who to call for shipping questions, where to find invoice backups, and what to say to frustrated customers. At the time, I didn't know I was building the foundation of a knowledge management system. I just knew I couldn't be the only one who knew how to keep the lights on.

That book turned into a binder. Then Word documents. Then organized folders. I tried every structured learning platform you can think of—formal LMS systems, app-based onboarding software, subscription models. They were either too rigid, too expensive, or too clunky to keep up with the reality of how our business operated.

Eventually, I landed on Notion.

It wasn't perfect—but it was accessible. It let us document, organize, and adapt in real time. It let us combine structure and personality. It felt like us. And that's what made it stick.

Today, that system is the backbone of how we train, onboard, and cross-train our people.

Training for Resilience: Cross-Training as Culture

We don't just use our training system for onboarding—we use it to ensure everyone can carry the load.

As of this quarter, our executive assistant, accounting associate, and IT project manager can all step into one another's shoes. Not in theory. In practice.

Mary and Sommer—our assistant and accounting associate—swapped roles entirely for two quarters. Sommer took over quoting and ordering. Mary stepped into AP and AR. Gracie, our IT project manager, took the lead on coaching and guiding them through the transition.

That's only possible because the system is alive. The documentation is detailed, current, and specific to how we work—not just what we expect.

The structure gave them confidence. The cross-training gave them depth. And the leadership moments that came out of it? Those couldn't be taught—they had to be experienced.

The Leadership Ripple Effect

Gracie once told me, "I don't really think I want to do the leadership thing." She was an IT major who imagined coding in quiet corners, not leading a team.

I looked at her and said, "Sorry, if I see leadership qualities, I can't help but bring them out."

And that's what we did.

Now, Gracie leads day-to-day team guidance. Mary and Sommer lean on her regularly. Our sync meetings are interactive and evolving. The structure isn't just helping us execute—it's helping us grow.

Here's what they had to say about it in their own words:

Sommer shared:

"The support you give us is encouraging—especially when Mary and I switched jobs. I doubted myself in the beginning, but you were sure I could figure it out. That definitely helped my confidence and my mental health.

Gracie also having social anxiety showed me I'm not the only one. Seeing her overcome it helped me believe I could too. Mary helped my confidence by reminding me it's not the end of the world if I make a mistake—she shared one of hers and said, 'Stuff happens.'

Gracie's been doing great teaching us and communicating."

Gracie reflected:

"I've noticed the team coming to me more with their questions and getting more comfortable leaning on me.

Sync meetings have gotten more interactive, and I expect that to continue. Sommer and Mary have both given me positive feedback. Mary has been great at answering Sommer's questions, and while Sommer's hesitant to let go of her role, I think she'll enjoy the new one once she settles into the rhythm."

This is what happens when documentation meets development.

You don't just build coverage—you build capability.

You don't just prevent burnout—you create momentum.

What We Learned from Chick-fil-A

When I interviewed Collin Bunch, now Senior Director of Development at Chick-fil-A, I asked him what sets their training philosophy apart. He told me this:

"We start with structured, non-negotiable standards—but from there, we empower employees to think critically. We use scenario-based training to teach them how to problem solve. Not just follow steps."

That's exactly what I wanted to build.

Not just a place to find answers. A place to learn how to think.

We built our training system around real tasks, real customers, and real consequences. And we layered in practice—not perfection—as the foundation.

The Core Elements of Our System

Motor Basics Hub

Every company has foundational knowledge. For us, it's electric motors. Our team needs to know the difference between a gearbox and a blower, how to read a nameplate, and what questions to ask when a customer can't provide a part number. We created a structured, searchable hub where all of this lives—organized in a way that's actually usable.

Scavenger Hunts

Inspired by Chick-fil-A's "training house" model, we created our own version—real-world challenges that simulate the work before a team member is allowed to do it for real.

Pickup Ticket Simulations

We use mock data and printable worksheets to walk team members through real scenarios. They create pickup tickets based on real specs and requests. They're scored for accuracy and reviewed for patterns. This creates clarity and consistency early on—and it allows us to coach people before they ever touch a live order.

Living Policies and Procedures

If someone creates or changes a process, they update the documentation immediately and notify the team. No waiting. No meeting. The system stays current because it is actively used—and owned.

Cultural Training

Our system doesn't just explain what to do—it explains how to act. We document not just the tasks, but the tone: phone etiquette, email language, vendor interactions, and how to take responsibility when things go wrong.

Why It Works

Because it's embedded in how we lead—not just how we train.

It supports cross-training, succession planning, and real confidence—not performative titles or pass/fail tests. It reflects what Collin said when I asked him about Chick-fil-A's approach to engagement:

"Employee engagement is about making people feel valued, challenged, and connected. One powerful strategy: rotating roles temporarily. Let a kitchen team member shadow hospitality or vice versa. It builds empathy, perspective, and keeps the work interesting."

That's exactly what we did.

Mary and Sommer didn't just switch tasks—they stepped into entirely different ways of thinking. Procurement vs. AP. Quoting vs. reconciliation. Vendor negotiations vs. vendor payments. They didn't just gain technical skills—they gained respect for what the other carried. They felt challenged, supported, and seen. That's engagement. And it shows.

Collin also spoke about another piece that's embedded in our approach:

"Storytelling. Policies and procedures are important, but stories make it stick."

That's why our system isn't a checklist—it's a narrative.

It teaches through scavenger hunts, real ticket simulations, and lived team examples. It's written in our voice. It references real jobs. It links back to what we've actually lived.

You don't teach ownership by assigning reading.

You teach it by showing people what excellence feels like—and why it matters.

Every system we've built is backed by that same philosophy.

"Start with structured, non-negotiable standards—then shift to real-world scenarios."

Our hub has both: the technical expectations and the flexibility to problem-solve when the real world inevitably doesn't match the training manual. We teach our team not just how to follow a system—but how to think when the system fails.

That's how you build leaders.

And as Collin said when we talked about performance measurement:

"We lead with growth. Frequent coaching conversations—not just annual reviews—make performance feel collaborative."

That's why Gracie stepped into a coaching role. That's why we let Mary and Sommer struggle, ask questions, recover, and try again—with the safety net of trust underneath them. We don't wait for review cycles. Feedback is part of how we breathe around here.

This is what a training system becomes when it's grounded in care, challenge, and storytelling. It builds more than efficiency. It builds culture.

We didn't borrow Chick-fil-A's model. We translated it into industrial language.

And we made it work—for motors, vendors, pickup tickets, AP, and the people who power it all

How to Build Your Own

- 1. Pick a platform. Use whatever you'll actually update. Word. Google Docs. Notion.
- 2. **Name it.** Give it context. Ours started as "Taylor's Little Black Book." That gave it personality and ownership.
- 3. Write it like you're going on vacation. What would someone need to know if you disappeared for two weeks?
- 4. Start with the repeat questions. If you've answered it twice, document it once.
- 5. **Create your first scavenger hunt.** Write five real-world challenges that force someone to use the system—not just skim it.
- 6. **Assign clear ownership.** If a role uses a process, they document that process. If it changes, they update it.
- 7. Make it normal. Documentation isn't a project—it's a habit.

Training is Leadership Development

Training isn't a phase of employment. It's a form of leadership.

It's how you transfer trust.

When I built the first version of this, it was just a notebook on my desk. Now it's the backbone of a team that supports one another, switches roles seamlessly, and grows into leadership they didn't even know they wanted.

You don't need a certification to build this.

You just need to care enough to write it down—and use it.

Your future leaders are already in the building.

They're just waiting for the system that lets them step up.

HOW TO CREATE A PERFORMANCE ROADMAP

Because direction is more powerful than correction.

Most small businesses don't have a performance problem. They have a clarity problem.

Employees want to know what's expected. They want to grow. They want to feel like they're making progress—not just clocking in.

But if the only time they hear feedback is when something's wrong... or during an annual review... or through secondhand comments from other team members... you're not managing performance. You're eroding trust.

That's why we built a performance roadmap. It's not a form. It's not a scorecard. It's a framework for developing people—without micromanaging them.

Why It Matters

When I asked Collin Bunch how Chick-fil-A makes performance measurement feel like development—not surveillance—he said: "We lead with growth. Frequent coaching conversations—not just annual reviews—make performance feel collaborative."

That line stuck with me. Performance should feel like collaboration, not correction.

So I stopped waiting until things went wrong.

And I started building a roadmap that showed people what "right" even looked like.

Where We Started

The first time I tried to evaluate someone's performance, I realized I was making most of my judgment calls based on vibes. I had gut instincts, observations, scattered notes, and a mental list of what they were doing well—or not.

But I didn't have a framework.

Which meant I didn't have consistency.

And that meant I didn't have credibility.

So I got honest about what mattered to me.

I printed our org chart. I wrote down what each person was actually responsible for. And then I asked myself three questions:

- What does "great" look like in this role?
- What does "just enough" look like?
- What's holding them back from the next level?

That's when the roadmap started to take shape.

The Structure We Use

We now use a simple, scalable format to build role-specific roadmaps that reflect reality—not corporate templates. Each roadmap includes:

1. Job Description

What this person is *actually* responsible for—not just the HR version. Write it in your words. Be specific.

2. KPI Examples

We list a few metrics or habits that indicate value. These aren't always numbers.

3. Monthly Check-In Prompts

We use simple questions to guide 1:1s:

- What's working?
- What's hard right now?
- Where are you spending more energy than you should be?
- What would make this role feel easier, clearer, or more effective?

4. Quarterly Scorecard

We don't use "meets expectations" and call it a day. We use our Operational Impact System—a weighted scoring method that reflects actual business value across five categories:

- Execution & Reliability
- Ownership & Initiative
- Problem Solving & Innovation
- Communication & Collaboration
- Growth & Leadership

This helps us recognize impact—not just output.

5. Documented Goals & Projects

Each team member tracks major wins, lessons learned, and goals per quarter. These often become part of their portfolio when they're ready for a raise or promotion.

How It's Used in Real Life

Let's take our role swap between Mary and Sommer.

Because we had clear expectations for both AP/AR and procurement, they weren't switching jobs blindly. They had a map. Gracie helped translate it. And I supported them with context, feedback, and storytelling to normalize the discomfort.

Sommer wasn't just "trying something new."

She was growing in confidence, structure, and communication.

And we could measure that—because we knew what good looked like.

Performance roadmaps allow you to say: "Here's where you are. Here's where you're headed. Here's how I'll help you get there."

That's leadership.

How to Build Yours

- Step 1: Print your org chart. Write down what each person really does.
- Step 2: Ask: What does excellent look like? What's average? What's missing?
- Step 3: Define 2–3 KPIs or indicators of impact per role.
- Step 4: Build a monthly check-in rhythm. Don't wait for reviews to give feedback.
- Step 5: Create a quarterly snapshot using a weighted scorecard. Score what matters.
- Step 6: Let each employee track their goals, lessons, and standout contributions.

A Final Note

Micromanagement happens when leadership avoids clarity.

Confusion breeds control.

Structure builds trust.

A performance roadmap isn't just about telling someone how they're doing.

It's about showing them who they're becoming—and giving them a finish line they can run toward.

That's exactly how we approached 2025.

Each of my team members now has a growth map in front of them:

- A defined future title
- A personal promotion summary
- A target pay range
- A projected raise timeline, if applicable

As I told them in our roadmap presentation: "I didn't give you a title. I gave you a finish line you can sprint toward."

This mattered most to Sommer. She shared that it's hard when she doesn't get respect from vendors until I (as the COO) intervene. I remember feeling the same way when I was an office manager. The title meant something here, internally—but to the outside world, it fell flat. And we didn't do title changes at the time.

But that's what happens when you build a team that wants more than a paycheck.

They don't just need clarity. They need progression.

Sometimes that progression is a raise. Sometimes it's a new title. Sometimes it's just the feeling that someone sees their growth and is willing to bet on their future.

When you build a roadmap, you don't just develop employees.

You develop identity. Direction. Momentum.

And as Collin Bunch put it: "When employees see impact, they rise to it."

That's the difference between managing and mentoring.

Managing protects today.

Mentoring builds tomorrow.

21 SOURCES OF EMPLOYEE PROBLEMS

Because behavior is just the surface—real leadership looks underneath.

When something goes wrong on the floor, the easiest conclusion to jump to is:

"They don't care." "They're lazy." "They should know better."

But in reality, most performance problems aren't about laziness or apathy. They're about misalignment, fear, gaps, or overload.

This is the list I wish someone had handed me when I first stepped into leadership.

Not because it would've fixed everything—but because it would've helped me stop taking things so personally.

Because leadership isn't about expecting perfection. It's about diagnosing problems with curiosity, not blame.

Here are 21 places to look when something starts to slip.

Category 1: Skill or Knowledge Gaps

These aren't attitude problems—they're capability gaps. And they're fixable with the right training, tools, and patience.

- 1. They've never been taught properly. Maybe they shadowed someone, but never actually learned the why behind the process.
- 2. They weren't given enough practice. Observation is not mastery. Repetition builds confidence.
- 3. They're using outdated or incomplete documentation. Your SOP is from two years ago. No wonder they're guessing.
- 4. They weren't trained for exceptions—just the ideal scenario. Real-world context matters. People freeze when the script runs out.
- 5. They've forgotten how, but are afraid to ask If they think asking for help will make them look stupid or unqualified, they'll avoid it.

Category 2: Emotional and Psychological Barriers

You can't coach skill if you don't understand mindset. The way people show up to work is shaped by what they carry—even when they try to hide it.

- 6. They're scared of failing or getting in trouble. Perfectionism, trauma, or punitive past managers can cause paralysis.
- 7. They've internalized the belief that they're not good at [X]. That belief becomes a self-fulfilling prophecy. Confidence can be rebuilt—but only through wins, not pep talks.

- 8. They don't know how to prioritize. It's not always a time management issue. It's an anxiety issue masked by task shuffling.
- 9. They're overwhelmed, but afraid to say so. Burnout doesn't always look like collapse. Sometimes it looks like avoidance.
- 10. They're grieving, struggling at home, or mentally elsewhere. No one arrives at work empty. Compassion is not coddling—it's context.

Category 3: Environmental or Leadership Gaps

These aren't problems with the person. They're problems with the system surrounding them.

- 11. The expectations were never made clear. If you haven't said it out loud, don't assume they know.
- 12. They've received mixed messages from different leaders. "Do it this way" from one person, "Do it that way" from another—confusion looks like defiance.
- 13. They've been allowed to do it the wrong way for too long. Unspoken habits become cultural norms. If you tolerated it yesterday, it feels unfair to correct it today.
- 14. They don't see how their work connects to anything bigger. Purpose fuels ownership. Without it, work becomes transactional.
- 15. There's no feedback loop. They never hear what's working or what's not. No reinforcement = no direction.
- 16. They're performing well, but it's invisible. When people feel unrecognized, they stop trying.
- 17. There's too much change and not enough clarity. Whiplash kills momentum. Stability and communication go hand in hand.
- 18. The team culture tolerates underperformance. High performers burn out when mediocrity is normalized.
- 19. There's no structure for growth. No roadmap = no motivation. As you've heard me say: "If there's no finish line, people stop running."
- 20. They're stuck in a role that doesn't fit their strengths. Misalignment doesn't mean they're a bad hire—it means they're in the wrong seat.
- 21. They've outgrown the role—but no one noticed. Stagnation can look like disengagement. Sometimes they're just waiting to be challenged.

What To Do With This List

You don't need to solve all 21 problems at once. Start by asking yourself, honestly:

- What pattern do I see here?
- Have I set them up to succeed—or just hoped they would figure it out?
- Have I built a system that gives them feedback, coaching, and clarity?
- Am I judging the behavior without understanding the cause?

Your job as a leader isn't to do the work for them. It's to make sure nothing is blocking their ability to rise.

Because most employees aren't failing—they're stuck. And your job is to help them find their way forward.

IT ALL STARTS WITH THE JOB DESCRIPTION

How I learned the hard way that you can't hold people to a standard you've never written down

I used to think job descriptions were HR fluff.

Something corporate people used to make things sound more official than they actually were.

In our shop, we didn't have any. Not a single one. Not because we didn't care—but because we didn't know where to start.

So when someone messed something up—or missed something—I'd get frustrated. Then I'd pause and ask myself:

"Did we ever actually tell them what was expected?"

Half the time, the answer was no.

That's when it hit me:

If you haven't defined the job, you can't expect someone to live up to it.

So I started with what I had—the EASA job description library. And let me tell you: it saved me.

It gave me structure, language, and clarity.

But I didn't stop there.

I rewrote every one of them to sound like us.

Because your job description isn't just a list of duties.

It's the first promise you make to a future team member.

The Chips and Salsa Interview

I'll never forget when Mary showed up for her interview—with chips and salsa in hand.

I had written a job post that said:

"Must love tacos."

Because that's who we are.

We're snack people. We work hard, and we eat together.

And that one line told her: "This place is different."

When she walked in with that salsa, it wasn't just funny.

It was data.

It told me:

She read the post.

She paid attention.

She already understood our culture—before she'd even been hired.

That's what a great job description does.

It doesn't just attract resumes.

It attracts the right people.

BUT WRITING THE OFFICE ROLES WAS EASY—BECAUSE I LIVED THEM

Before there were three people under me, there was just me. I paid the bills, I entered the checks, I processed payroll, I helped our IMS legend, Kandra, quote customer, and answered the phones.

Which means I have made all of the mistakes, and came up with ways to avoid them. I had the cheat sheets, the note cards, the knowledge because I had lived it.

So when I sat down to build our training system, I wasn't writing from theory. I was writing from *my own mistakes*.

That's why it worked.

But the Shop? That Was a Different Story.

Those weren't roles I'd done with my own hands.

I hadn't:

- Pulled a motor from a pallet
- Replaced a winding coil
- Run a pickup route to five customer plants
- Dealt with tangled safety vests in a hurry

So when I started to build training for that part of the business...

I felt it: distance.

And distance is dangerous for leaders.

Because when you don't understand the job, your training becomes vague.

Your expectations become unclear.

And your frustration becomes personal.

That's when I realized:

If I wanted to train the role, I had to shadow the role.

THE RIDE-ALONG THAT CHANGED EVERYTHING

I call it Undercover Boss.

I hopped in the truck with Brent and Brandon to understand their process.

What I came back with was a list of brilliant ideas I never would've heard from a meeting.

They pitched me something simple:

All-day safety vests.

The ones they had were always dirty, missing, or hard to throw on in a rush.

And I got it—because I was out there with them, tangled in my own vest.

So we bought new ones.

Now they've got comfortable, pocketed vests they can wear all day.

Last week, Brent told me how much he appreciated them.

And I said, "That was your idea."

That's what happens when you shadow your people: You don't just lead them. You learn from them.

The Stats Back It Up

- 60% of job seekers say they've quit because the role wasn't what they expected
- 72% want to understand the culture before they apply
- Companies that prioritize clarity in hiring see 50% higher retention in year one

So if your team isn't sticking...

It might not be a performance issue.

It might be a clarity issue.

How to Actually Write the Thing

If you're thinking:

"But I don't even know where to start."

I didn't either.

So here's what I did:

Step 1: Shadow Your Team

Don't write from memory. Watch them.

You'll be shocked how much they carry silently.

Step 2: Define the Role in Plain English

Not "dynamic self-starter with growth mindset."

Just: "This job matters. Here's what you'll actually do."

Step 3: Set the Standard

What's non-negotiable?

What does "great" look like here?

Step 4: Make a Promise

Your job post isn't just what you want from them.

It's what they can expect from you.

Lines like:

- "We'll train you hands-on—not leave you guessing."
- "You'll never hit a ceiling for caring."
- "You'll be treated like a person, not a part number."

That's recruitment.

That's retention.

That's leadership.

And That's Why It All Starts with the Job Description

Not because it's HR fluff.

But because it's the first mirror of your culture.

You can't hold people to standards you've never written down.

You can't coach people on expectations you've never defined.

You can't train excellence if you've never said what excellent looks like.

So if you want to change how your shop feels—start there.

Write it down.

Say it out loud.

Shadow your team.

Be the boss you always wanted.

Because clarity?

That's what turns chaos into culture.

And it all starts with the job description.

THE TEAM THAT DOESN'T NEED SAVING

At the end of the day, I didn't build a better company by being the smartest person in the room. I built it by making sure I wasn't the only one who knew what to do. That's the fundamental shift I made when I stopped managing tasks and started developing leaders. This book hasn't been about checklists or systems alone. It's about what happens when you create a culture where people are equipped, empowered, and expected to lead—long before they ever get a title.

Most companies operate in survival mode, led by someone who quietly resents being the only one holding the big picture. I've been there. It's exhausting. I used to think being "irreplaceable" was a badge of honor. Now I know it's a sign of poor system design. Leadership isn't about doing everything yourself. It's about creating a team that doesn't fall apart when you're gone.

That doesn't happen by accident. It happens when you stop trying to be the hero and start building the kind of team that doesn't need saving.

From Boss to Builder

When I talk about systems, I don't mean rigid hierarchies or pretty org charts. I mean frameworks for growth that are real, transparent, and built with your people in mind. In 2025, I rolled out promotion roadmaps for each member of my team. These weren't vague promises or hopeful maybes. Each person received a personal growth plan, a future title, a target pay range, and a timeline for review. We didn't just acknowledge their progress—we gave them a finish line to sprint toward.

I told them directly: "Your promotion isn't a someday idea. It's real. You now have a clear path, a defined role, and a map for what it takes to earn it. I didn't give you a title. I gave you a finish line."

That mindset shift changed everything.

Sommer had asked for a new title because she was tired of being dismissed by vendors until I stepped in. I knew that feeling—being underestimated because your role didn't carry external weight, even though you were running the show internally. When I was called an office manager, people didn't take me seriously. Not until I became COO. At IMS, we didn't do title changes before. But when you lead people who want more than a paycheck, you have to adapt. And sometimes, that means recognizing that even something as simple as a title change is an act of leadership development.

Gracie, my project manager, once said she wasn't sure she wanted to "do the leadership thing." She studied IT. She expected to spend her career coding quietly—not guiding people. But I saw it in her before she saw it in herself. And I told her: "Sorry. If I see leadership qualities, I can't help but bring them out." Today, she's stepping into a coaching role with confidence, building systems I used to manage, and owning decisions that used to land on my desk.

Mary and Sommer spent two full quarters in a cross-training cycle—switching roles and learning the other's world. Accounts payable and purchasing. Invoicing and quoting. They didn't just learn new skills. They earned a deeper respect for each other and built internal trust that no title could have forced.

That's the kind of culture I wanted to lead. One where people grow into more than we all expected. One where strength is shared.

A League of Leaders

Some leaders want to be irreplaceable. I don't. I want to be replicated—on purpose. I want to be surrounded by people who can think, act, and lead with as much clarity as I do. That's why I teach, write, document, and coach. That's why I share everything I've learned. Because the goal isn't to be the smartest person in the room. The goal is to make sure I'm not the only one who knows what to do.

And this is the mindset I live by now: Why have one boss, when you can have a league of leaders?

You don't build that by accident. You build it through intentional systems, transparent growth paths, and a culture that values real development over performative loyalty. You build it by letting go of the hero complex and trusting your team to rise.

If you're tired of being the only one who "gets it," then you're ready to build something better. Start where you are. Create structure. Teach what you know. Share the why behind the how. Give people something to run toward—not just tasks to check off.

Let That Be the Legacy

A strong company isn't defined by how much its leader knows. It's defined by how much the leader is willing to teach. It's measured in what the team can do without being asked. It's visible in the confidence of the people who used to hesitate. And it's sustained by a culture where leadership is shared—not hoarded.

So if you want to stop being the hero, build a team that doesn't need saving. And if you want to build something that lasts—build a league of leaders.

That's how you stop being essential.

That's how you become legendary.